

## TOWN OF ELTON

### APPLICATION FOR PUBLIC COMMENT

Any persons or groups wishing to address the Board of Aldermen and Mayor at a regularly scheduled town meeting shall observe the following policies.

1. Public comment will take place at the end of each regularly scheduled town meeting of the Mayor and Board of Aldermen.
2. This application must be completed in full and submitted prior to the commencement of public meeting at which the person/group wishes to speak.
3. Public comment is not allowed during agenda item discussions between the Mayor, Board of Aldermen, and/or town personnel.
4. Groups wishing to address the Mayor and Board of Aldermen must designate one individual to speak as requested below. No more than one individual of a group may address the Mayor and Board.
5. The person or group spokesman designated to speak shall be allowed a maximum of **TWO (2) MINUTES** to address the Mayor and Board of Aldermen. The first five applications submitted to the mayor prior to commencement of a meeting will be accepted for public comment-any additional applications will be allowed for public comment at the next regularly scheduled meeting.
6. Any profanity, verbal abuse, harassment, or disturbance will be properly handled by the Elton Police Department and appropriately charged criminally for processing through Mayor's Court or Judicial Court, Jefferson Davis Parish, Louisiana.
7. Any applicant who fails to follow any provision of this policy will be denied the opportunity to address the public body.

NAME OF INDIVIDUAL/GROUP: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

IF YOU ARE A GROUP, DESIGNATE THE  
SPOKESMAN: \_\_\_\_\_

PURPOSE/TOPIC BEING ADDRESSED \_\_\_\_\_

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_